

Herscher Community Unit School District No. 2

DR. RICHARD S. DECMAN, SUPERINTENDENT
SHELLY PARSONS, SPECIAL SERVICES DIRECTOR
DR. PETE FALK, CURRICULUM DIRECTOR

Non-Certified Staff Irrevocable Written Notice of Intent to Retire

Submit no later than Feb 28 of any year of current CBA (2023-2028).

Employee Name: _____

Employee Position: _____

Retirement Effective Date: _____

Years with the District: _____

If eligible, check below applicable term of employment:

- For full-time, twelve (12) month employees, a service stipend equal to \$100 for each year of full-time consecutive employment in the Herscher Community Unit School District #2, provided that the employee has at least 15 consecutive years of full-time employment in the District. Payment will be made to the employee ninety (90) days after the date of retirement.
- For eleven (11) month employees, a service stipend equal to \$95 for each year of full-time consecutive employment in the Herscher Community Unit School District #2, provided that the employee has at least 15 consecutive years of full-time employment in the District. Payment will be made to the employee ninety (90) days after the date of retirement.
- For ten (10) month employees, a service stipend equal to \$90 for each year of full-time consecutive employment in the Herscher Community Unit School District #2, provided that the employee has at least 15 consecutive years of full-time employment in the District. Payment will be made to the employee ninety (90) days after the date of retirement.
- For nine (9) month employees, a service stipend equal to \$80 for each year of full-time consecutive employment in the Herscher Community Unit School District #2, provided that the employee has at least 15 consecutive years of full-time employment in the District. Payment will be made to the employee ninety (90) days after the date of retirement.

Employee Signature: _____ Date: _____

District Office Use Only

Received by Superintendent by Feb 28: ____
90 days after date of retirement - - process for ____/____ check

"Education... The Ultimate Investment."